



Harbor Club

Ladies Golf Association

2024

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Harbor Club Ladies Golf Association Bylaws

ARTICLE I

Name: The name of this association will be the Harbor Club Ladies Golf Association (herein referred to as the LGA).

ARTICLE II

Object: The object of the Association will be to promote & encourage fellowship, sportsmanship & women's golf among women members of Harbor Club.

ARTICLE III

Members:

Section 1: Membership will be open to any woman who is an adult member in good standing with Harbor Club.

Section 2: Dues will be determined by the LGA Board. An increase in excess of 10% will be voted on by the membership at the Kick Off Meeting.

Section 3: Dues are payable at the Kick Off Meeting held in the Spring, prior to the start of Play Days. Dues for members joining after July 1st, will be reduced by one-half.

Section 4: Only members who have currently paid dues may vote & participate in Play Days & Tournaments.

ARTICLE IV

Officers:

Section 1: The elected officers of the LGA will be: President, Vice President (aka President Elect), Secretary and Treasurer. The immediate past President, the Tournament Chair Person and Play Day Chair Person will make up the rest of the board. The LGA Board can appoint other officers should they become necessary. The officers will perform the duties implied by the respective offices.

Section 2. a: At least 2 months before the annual election, a Nominating Committee or 3 LGA members shall be appointed by the President with the approval of the LGA Board. The Nominating Committee shall select a Chair for its committee activities. The duty of this Committee is the identification and selection one candidate for each office and one candidate for each place to be filled on the LGA Board. The report of the Nominating Committee shall be mailed electronically to each member and posted on the LGA website at last 30 days before the End of Season Meeting. Additional candidates for the offices to be filled may be placed in nomination by petition signed by 30% of the LGA members. The petition shall be filed with Nominating Committee Chair at least 2 weeks before the election. The Chair will send the notice of additional nominations to all members eligible to vote before the election.

Section 2. b: The election of officers and LGA Board members shall take place at the End of Season meeting.

Section 3: Election will be majority vote at the Annual Meeting. If there is more than one nominee for an office, the vote shall be by ballot. The President will serve for one year, the VP (President-Elect) shall serve in that position for one year and as President for one year. The Secretary and Treasurer positions shall be 2-year terms. Their terms will begin December 1st.

Section 4: No officer may serve more than two years consecutively in the same office. A vacancy in any office will be filled by a majority vote of the LGA Board.

Section 5. Vacancies among the officers and LGA Board Members shall be filled by a simple majority vote of the LGA Board until the next annual election.

ARTICLE V

Meetings:

Section 1: There will be at least two business meetings per year. The Kick Off Meeting in March will be held to approve the year's budget, announce committee chairmen & begin the new season. The End of Season Meeting in November will be held for the purposes of electing officers, receiving committee reports and any other LGA business.

Section 2: Special meetings may be called by the President or the LGA Board upon written request of ten members of the Association. The purpose of the meeting & the alternate solution will be stated in the call, with 10 days' notice required for a special meeting.

Section 3: At any LGA meeting, a quorum for the transaction of business will be one more than 50 percent of the membership.

ARTICLE VI

Board of Directors:

Section 1: The elected and appointed officers of the LGA and the Chairmen of standing committees will constitute the Board of Directors. The Board will have general supervision & management of the LGA.

Section 2: Meetings of the LGA Board will be at the call of the President or the written request of three Board Members. A quorum shall be a majority of the Board.

ARTICLE VII

Section 1: Standing committees of the LGA will be; Play Day, Tournament & Rules/Handicap.

Section 2: Duties of Standing Committees:

A. The Play Day Chairman will be responsible for the regular weekly Play Day events. She will be responsible for keeping a record of participation, birdies, chip-ins & ringers, if applicable. She will present the award for Most Improved Golfer of the season.

B. The Tournament Chairman will be responsible for securing & assisting individual chairmen for each of the LGA tournaments & will be responsible for determining the eligibility of players.

C. The Rules/Handicap Chairman will keep members apprised of USGA & local rules. She will also monitor the posting of scores of LGA members.

Section 3: The President will appoint the chairmen of all committees. Committee chairmen may appoint additional committee members. The President will be an ex-officio member of all committees.

Section 4: The President or the Board of Directors may create special committees as necessary.

ARTICLE VIII

Parliamentary Authority:

The rules contained in the current edition of Robert's Rules of Order Newly Revised, will govern the LGA in all cases where applicable.

ARTICLE IX

Amendment of Bylaws:

These bylaws may be amended at any meeting of the LGA by a two-thirds vote of the members present, provided written notice has been sent to each and a draft posted on the LGA Website. See Article V, Section 2.

Harbor Club Ladies Golf Association Legend of Changes

March 2008
November 2009
March 2016

March 2017

Manual Established
Article IV, Section 1
Article III, Section 2
Article IV, Sections 2 & 3
Article V, Section 1
Article VII, Section 2, A & B
Article VI, Section 1, 2a&b, 3, 4
Addition of Section 5
Article IX

Harbor Club Ladies Golf Association

Officers

President	Kim Shipes	kimshipes@yahoo.com
VicePresident	Patricia Balduff	balduffo427@gmail.com
Treasurer	Vicki Connelly	vickiconnelly3@gmail.com
Secretary	Carla Evans	carlaevans38@gmail.com

Committee Chairpersons

Tournaments	Terri Lignon	Tommylignon@bellsouth.net
Play Days	Sharon Amschler	samschler@me.com
	Dorothy Christiansen	Dorojim7@gmail.com
	Joan Sargol	jsargol104@gmail.com

The current HCLGA By-laws were written in 2008 with a goal to develop an organization that; through promotion of the game of golf, respect for its rules, etiquette and true spirit; would develop deep and lasting friendships among its members. During the year, the association provides interesting and fun play days, a continuing education series for golfers of all levels.

Hole In-One-Club

The Harbor Club Golf Shop offers membership into the Women's "Hole-In-One" Club (HOC) & it is optional. The membership fee for this club is \$5.00 per hole in one achieved.

- The HOC will be managed by the Pro Shop. If you wish to participate sign up for the HOC in the Pro Shop.
- When someone has a hole in one \$5.00 will be billed to the account of all those participating.
- The person who had the hole in one will receive Pro Shop credit for the amount in the kitty. The amount is based on the number of women members who are signed up to participate in the HOC.
- If you wish to resign from the HOC please notify the Pro Shop to remove you from the participant list.

Members of the HOC will be entitled to a Hole-In-One in any of the following situations:

- During an 18-hole round of golf.
- All hole-in-ones must be witnessed.
- The hole-in-one must be at Harbor Club.

Play Day Protocol and Etiquette

The following is a description of our play day procedures, practices & etiquette. There are subsequent sections that attempts to define some of the frequently used terms & also some of the more technical (and perhaps obscure) terms associated with the game of golf. If there are questions regarding any of the contents of the sections, please contact the Play Day Chairperson.

Getting Ready for Play Day

- 1.** There is a signup sheet on the HCLGA website, www.hcgolflga.com. **You must sign up on line by the end of the day on Tuesday prior to play day.** If you must cancel, please do so before 7:30 am on that play day by calling the pro shop.
- 2.** An 18-hole player may play 9 holes on the LGA Play Day but will not be eligible to win on that day as a 9-hole player.
- 3.** On play day, abide by the Harbor Club Membership Dress Code. Your attire should not be a distraction to other players. Short shorts, warm-up suits of sweatshirt material, tank or halter tops, tee shirts with slogans/advertising & denim clothes are not appropriate for the golf course or driving range.
- 4.** Arrive at the practice tee area no later than **30 minutes** before play is scheduled to begin. The additional time is allowed for announcements & play day game description. If there will be a shotgun start for 18 hole players and you are late, you will be holding up play for all LGA players on this day.
- 5.** If you haven't signed up to play and arrive as a "walk on," you may not be included in the play day game due to team assignments being made the previous day. The pro shop will work to get you out to play, but not necessarily with the LGA.
- 6.** 9 hole players may elect to play from the gold family tees, however, they must declare they are playing the family tees in order for the pro shop to adjust their handicap.

During Play

1. As a courtesy to all players you should refrain from distracting noises such as carrying on a conversation while a player is addressing/hitting their ball. Turn off your cell phones and use them only at the turn or for emergencies.
2. Control your temper; outburst(s) of anger are disruptive & upsetting for the other team members.
3. If you're having a bad game, walking off the course is not an option. Take some deep breaths, (have an adult beverage). Remember: **it's only a game.**
4. In the interest of speed of play, be mindful of the following:

Play "Ready Golf" at all times.

- Don't sit in the golf cart at the tee box waiting for your turn. Limit your practice swings to no more than 2.
- Mark your ball so that it is identified and eliminates confusion of hitting someone else's ball. In stroke play, if you play with the wrong ball except in a hazard, you add two penalty strokes. In Match Play, if a player plays with the wrong ball, except in a hazard, you lose the hole.
- Be ready to hit your ball in the fairway when it's your turn. Plan ahead, select your club(s), when possible, walk to your ball & be ready to hit your shot. If weather conditions are Cart Path Only, take several clubs with you to your ball, so you will have what you need for the shot.
- If there is more than a half of one-hole separation between your group & the group ahead of you, you are playing too slowly. Generally, time to play for 3 players is 3 hours & 30 minutes & 4 players is 4 hours & 20 minutes.
- At the green, park your cart at the far end of the green, closest to the next tee.
- Wait to record your scores until you arrive at the next tee box.
- Refrain from telling long stories that interfere with your group's readiness to play.

- Limit the time you spend looking for lost balls to no more than 3 minutes or less.
- When playing as a threesome, if it is cart path only, help the “lone rider” move the golf cart into position for quick access.

5. Rules for ball drops on Holes #7 and #17. If you do not cross the hazard with your drive on these holes & choose to re-tee, you assess a one stroke penalty. If you choose to use the drop areas, you must assess yourself a 2-stroke penalty.

Example 1: Your drive goes into the lake on Hole #7 or #17; you choose to re-tee on the tee box. You assess yourself one stroke. You are now hitting your 3rd shot.

Example 2: Your drive goes into the lake on Hole #7 or #17; you choose to go to the drop area across the bridge. You assess a 2-stroke penalty & you are hitting your 4th shot.

Example 3: You choose not to hit a tee shot across the lake on Hole #7 or #17 & instead immediately go the drop area. You are then hitting your 4th shot.

6. Rule for tree root – Ball falls near a tree root that is unplayable – **free drop & no penalty.**

7. Repair ball marks & all divots; make sure to carry the sand bottle to your ball in the fairway.

Keeping Score

1. In the interest of fair play, remember you are responsible for keeping an accurate count of your score. If someone asks for help on recounting their strokes, it's okay to do so on play days, but not on tournaments.
2. Each player has been provided an example of how the scorecard should be completed, as well as information on maximum scores to be posted and how to designate a picked-up ball. If you need assistance, please ask the pro shop staff. Remember, play day scoring may not include information necessary for handicap posting.
3. If you have any questions on keeping score, ask the pro shop staff to give you a quick lesson. They are golf professionals who are there to help us. Keeping track of game points is not always just a matter of entering your gross score on the scorecard. There will be times when an additional score sheet will be provided. If you aren't sure how to fill out the sheet, ask for an explanation before you leave the practice area.
4. We will adhere to the USGA rules of golf except for; drop areas & "Ready Golf." We play the ball as it lies, unless otherwise instructed.
5. Circle all gross Birdies, Eagles & Double Eagles.
6. Scorecards are to be turned into the pro shop & will be entered into the handicap system & if the Pro Shop is closed, submit your scorecard the next day. The Pro Shop Staff will do all posting for handicap purposes.

Handicaps

Handicaps are means of equalizing the field to allow all levels of players to be competitive with one another.

We are following the USGA Handicap Index Guidelines; our Course Handicap Index limits & their equivalent Harbor Club Handicaps are listed below

	Handicap Index	Harbor Club Handicap
18-hole players	38.1	40
9-hole players	19.3	20

These limits will apply to all LGA Play Days, except for The Lake Oconee Challenge and tournaments which are limited to 36.

When the game of the day instructions allows, pick up your ball when you have reached your Maximum Recordable Score. Be sure to make the appropriate notation on your scorecard for a “pick up.”

You must turn your scorecard in at the pro shop whether it is LGA Play Day or a time outside of our play day. This is a requirement that allows Harbor Club to stay in conformance with USGA Handicap Guidelines. All scores must be turned in to the pro shop on the day of play or a penalty score will be entered for you.

Be sure to turn in your scorecard even under the following conditions:

- You have only completed 7 or 13 holes.
- You have decided to make use of your time on the course for PRACTICE, e.g. you have played several balls on a hole or skipped some shots to make use of your time to practice your short game etc. You must still turn in your scorecard. Make your card “PRACTICE ROUND.” The score will not be entered into the Handicap System. If you do not turn in your practice round scorecard, you will have a penalty score entered for you.

If the pro shop is closed, the scorecard is to be signed, dated & submitted within 24 hours and/or slide it under the door.

Pro Shop Hours of Operation	
Summer	7AM – 6PM
Winter	8AM – 5PM

LGA Tee Times

18 - Hole	March & November 9:00 am	April thru September 9:00 am
9-Hole	After Last 18 Hole Group	

If you want to play earlier, you will need to play with the 18 Hole group. Weather conditions may change tee times and will be determined by the pro shop.

Play Day Format

There will be prizes for several events during the year as well as the end of year prizes. There will be winners each week. We will continue to have divisions within the 18 and 9-hole groups for end of year prizes so that competitors are within the same range of handicaps.

Golfers may select to play 9 or 18 holes each week and move between groups. For example, if you only have time for 9 holes, or it is extremely hot, you may elect to play 9 holes even though you normally play 18. Likewise, a player who normally plays 9 holes may elect to play 18 occasionally. For game purposes, all 18-hole golfers will get a maximum of 40 handicap strokes. Both groups will play the same game, although there may be some modifications to accommodate 9 vs 18 holes.

End of the Year Awards

At the end of the LGA calendar awards will be distributed in the following categories:

Most Improved – The one player that has shown the most improvement in their handicap index during the LGA calendar for both 18 holers and 9 holers. The Pro Shop determines the winners.

Birdies – The player who has the highest number of birdies on LGA Play Days.

Hole-in-One – Recognition will be given to all players who have made a Hole-in-One on LGA Play Days.

The Play Day Chairs may add additional awards as they deem appropriate.

Tournament Entry Requirements

1. Each participant must have an established USGA handicap. This consists of at least 10 scores. For a 9-hole tournament, 9-hole scores may be posted & for a 18-hole tournament 18-hole scores must be posted. **There must be 4 scores posted within 60 days of the registration deadline.**
2. The highest allowable handicap for an 18-hole player is 36. The highest allowable handicap for 9-hole player is 18.
3. In events where you have a partner, the difference between the handicaps of the two partners must not exceed 14 strokes. Ex: if one partner has a 20 handicap & the other partner's handicap may not be less than 6 or more than 34. If the difference is greater than 14, the players may still be partners, but must play to a handicap within that range. Ex: if one partner has a 20 handicap & her partner has a 36 handicap; the partner must play to a 34 handicap. The partners will be put in a flight based on the lower handicap of the two players.
4. In the Member-Member tournament, each player must be a member of the Harbor Club LGA.
5. In the Member -Guest tournament, one player must be a member of the Harbor Club LGA & the other player a guest. The guest may be a member of Harbor Club, but not a member of the LGA. If there is a last minute cancellation, another LGA member may fill in for the guest.
6. Deposits for the Member Guest are non-refundable. The committee must order prizes & tee gifts based on those figures.

Terminology

Allocation of Handicap Strokes – A mathematical method of allocating handicap strokes based on the principal that a handicap stroke should be an equalizer when an average or high handicap player competes against a low handicap player. The Handicap Committee collects scores from both low & high handicap players & develops an average score for each group. The difference in scores is found for each hole; the holes are then ranked according to the difference. This method is designed to equalize the score between the High Handicap & Low Handicap player. The hole with the biggest difference is ranked the number 1 handicap hole, etc.

Ball Mark - An indentation on the surface of the green in the location at which the golf ball struck the surface. If not repaired in a timely fashion (within 5 minutes or less of its creation) the putting surface will die back. Re-growth will not fill in the scar for several weeks. If you see multiple ball marks, repair as many as you practically can. Do not slow down the pace of play on a mission to find & fix all.

Birdie – A score one stroke less than the hole’s scorecard printed par rating.

Bogey – A score one stroke more than the hole’s scorecard printed par rating.

Chip-In – Chip from off the green into the hole.

Course Handicap Table – This is available at all golf courses & must be used by a player to determine their Handicap at that specific course based on their USGA Handicap Index.

Divot – A gouge in the surface of the fairway. Harbor Club Golf Etiquette states you should use sand to repair your divot. If there are other divots in the vicinity of your divot, pace of play permitting, fix the others as well.

Double Bogey – A score two strokes more than the hole’s scorecard printed par rating.

Double Eagle – A score three strokes less than the hole’s scorecard printed par rating.

Eagle – A score two strokes less than the hole’s scorecard printed par rating.

Gimme – A common practice which allows a player to pick their ball up off the putting surface when it is deemed that the ball was close enough to the hole to have been imminently makeable. The Gimme must still be included in the stroke count for the hole.

Gross Score – The total strokes used to complete 18 (or 9) holes of golf. No adjustment has been made for handicap strokes.

Handicap Strokes – A distribution of a Player’s Handicap across the 18 (or 9) holes to be played. The distribution of strokes is based on the allocation of handicap strokes printed on the scorecard. Stroke distribution starts on the hole with the handicap rating of 1.

Example 1: A player has determined that she has a handicap of 16 for the course she will be playing. She will distribute her handicap strokes based on the “Ladies Handicap” allocation indicated on the score card. On the holes with Handicap ratings 1 through 16 she will be allowed to subtract one stroke from her gross score to determine her net score for the hole.

Example 2: A player has determined that she has a handicap of 24 for the course she will be playing. She will distribute her handicap strokes based on the “Ladies Handicap” allocation indicated on the scorecard. Because her handicap is higher than 18, she will be able to distribute a stroke per hole on all 18 holes. Then distribute the additional 6 strokes (24-18=6) will be distributed to the holes with Handicap ratings 1 through 6. So, for her net score, she will subtract two strokes from her gross scores on handicap rated holes 1 through 6 & only one stroke on handicap rated hole 7 through 18.

Player’s Handicap Index – The Handicap Index is used to indicate a player’s potential ability on a course of standard difficulty. It is expressed in a number taken to one decimal place & used for conversion to the course handicap. In order to have a valid Handicap Index, you must have posted 5 scores.

Maximum Hole Score for Handicapping Purposes (2024 World Handicap System)

3.1b After a Handicap Index Has Been Established

For a player with an established Handicap Index, the maximum score for each hole played is limited to a net double bogey, calculated as follows:

Par of the hole

+

2 strokes

+

Any handicap stroke(s) that the player receives on that hole*

The new World Handicap System will be the exclusive handicap system used across the globe for all golfers. It will be important to download the WHS app or the HGIN app to your mobile device in order to know what your Handicap Index is when you play.